

**Executive Director**  
**Everett Housing Authority**  
**Everett, MA**

The Everett Housing Authority (EHA) seeks an experienced and innovative executive director to lead and manage its programs, properties, and contracts. The EHA owns and operates 671 state-aided housing units including 279 Ch. 667 elderly units and 392 Ch. 200 family units. The EHA also administers 88 Mass. Rental Voucher Program (MRVP) vouchers, 10 Mass. Alternative Housing Vouchers (AHVP), and 370 federal Housing Choice Vouchers (HCV).

Required Minimum Qualifications: Eight years' experience in public or private housing, community development, public administration, non-profit administration or a closely related field that demonstrates strong management and organizational skills. Evidence of effective leadership and private industry business skills will be evaluated on a case-by-case basis. Proven supervisory experience of senior management staff or program administration is required. Supervisory experience of operations, administration, and finance is preferred. Excellent written and verbal skills necessary to effectively communicate with local officials, boards, residents, service providers and funding agencies. Substantial background in the implementation of management controls, systems and business process change. Demonstrated record of creativity and innovation strongly desired.

Working knowledge of fiscal management, maintenance systems, personnel and administrative management systems in public or private housing. Considerable knowledge of local, state, and federal governmental procedures and regulations as they relate to housing development, construction and the management of local housing authority operations is desirable but not required and may be substituted by high-level business or other administrative experience. Experience working with people of various socio-economic backgrounds. While not required for hiring, certification as a Property Manager or similar classification by a nationally recognized housing or real estate organization or by certification as a MPHA of an EOHLIC-approved Massachusetts Public Housing Administrator Certification Program is desirable or must be obtained within the first year of employment. Diverse applicants are encouraged to apply.

The annual starting salary ranges from \$140,454 to \$156,060 depending upon experience, certifications, and in accordance with the EOHLIC Executive Director Salary Schedule/Calculation worksheet. The work week is 37.5 hrs. per week and includes a generous benefit portfolio.

Candidates should apply in confidence by submitting a cover letter and resume to MassNAHRO, 990 Washington Street, Suite 209, Dedham, MA 02026, ATTN: Everett Housing Authority E.D. Search or email [info@massnahro.org](mailto:info@massnahro.org).

For a complete job description go to:

<https://files.constantcontact.com/a08b9b0e001/a90302b4-e37f-49c9-8896-a5172bdeb212.pdf>

Deadline to apply is close of business on March 30, 2026. Late submissions will not be accepted.

The **EHA** is an Equal Opportunity Employer. Minorities, women, veterans, and people with disabilities are strongly encouraged to apply.

