

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF COMMISSIONERS OF THE
EVERETT HOUSING AUTHORITY**

**TUESDAY, MARCH 28, 2017 AT 5:30 PM
393 FERRY STREET, EVERETT, MASSACHUSETTS**

I. Roll Call

The Chairman asked the Secretary to call the Roll:

Present: Mr. Barrett, Mr. Colameta, Mr. Foresteire, Mr. Norton and Mr. Puleo

Absent: None

Others: Stephen Kergo, Interim Executive Director, Francis J. LaRovere, III, Legal Counsel and Michele Senibaldi, Administrative Assistant.

II. Minutes

Motion made by Mr. Foresteire and seconded by Mr. Colameta to accept the minutes of the regular meeting of February 28, 2017, Voice approved.

The Chairman asked the Secretary to call the roll:

-Mr. Puleo, Yes

-Mr. Barrett, Yes

-Mr. Norton, Yes

5 yeas, 0 nays

-Mr. Colameta, Yes

-Mr. Foresteire, Yes

III. Director's Report

In addition to the previously submitted written Executive Director's Report the following information was provided.

Mr. Kergo mentioned how nice of a time it was at the dinners for the elderly, which was hosted by Mayor Carlo DeMaria and the City of Everett.

Mr. Kergo informed the Board that all the gutters have been completed, except two (2). Those will be done when weather gets better.

Mr. Kergo also let the Board know that he and Joe Dorney spoke with Frank Bossi from DHCD regarding the electrical project.

Mr. Kergo also informed the Board that our vacancies levels have remained low, which has given our Maintenance Department a chance to do some work that they haven't been able to do

Mr. Foresteire asked Mr. Kergo about the electrical work at Glendale Towers. Mr. Kergo explained that the 1st Phase of the project is to replace the circuit breakers in each unit, and then we would proceed to replace the main breakers in the electrical room.

Motion made by Mr. Barrett and seconded by Mr. Colameta accept the Executive Director's Report. Voice approved.

IV. Old Business:

Motion made by Mr. Barrett and seconded by Mr. Colameta to take **Resolution No. 2017-12** out of order, Voice Approved.

Mr. Puleo mentioned that he and Mr. Kergo have met a few times and believes that a contract has been worked out.

Mr. Foresteire would like to table **Resolution No. 2017-12** until next meeting, thereby allowing all Board members time to go over the contract.

Motion made by Mr. Norton and seconded by Mr. Colameta to table **Resolution No. 2017-12** Voice approved.

V. **New Business:**

- A. **Resolution No. 2017-10:** To approve and authorize payment to CBI Consulting Inc. for A/E Services rendered on the Cherry Street Window Phase II Project No. 093055 for Invoice No. 26290 in the amount of One Thousand Fifty Dollars and Zero Cents (\$1,050.00); and subject to the review and approval of the Department of Housing and Community Development.

Motion made by Mr. Foresteire and seconded by Mr. Colameta to approve and authorize **Resolution No. 2017-10:** payment to CBI Consulting, Inc. for A/E Services rendered on the Cherry Street Window Phase II Project No. 093055 for Invoice No 26290 in the amount of One Thousand Fifty Dollars and Zero Cents (\$1,050.00); and subject to the review and approval of the Department of Housing and Community Development.

The Chairman asked the secretary to call the roll:

-Mr. Puleo, Yes

-Mr. Barrett, Yes

-Mr. Norton, Yes

5 yeas, 0 nays

-Mr. Colameta, Yes

-Mr. Foresteire, Yes

- B. **Resolution No. 2017-11:** To approve the new Cori policy as described and subject to the review and approval of the Department of Housing and Community Development.

Motion made by Mr. Foresteire and seconded by Mr. Colameta to approve and authorize **Resolution No. 2017-11:** to approve and accept the new Cori policy as described and subject to the review and approval of the Department of Housing and Community Development., Voice approved.

Mr. Foresteire asked if the Housing Authority should make a mistake on a vote, would DHCD not accept it. Mr. Kergo said yes DHCD has done that in the past. For, example Mr. Kergo added, there was a vote regarding a drug testing on future employees and the State withdrew it and would not accept it.

Mr. Foresteire also commented on a vendor, Steve Sciarppa, in Florida and asked why some of the places we deal with, seem to be from far away. Mr. Kergo explained that's where the company's Headquarters are located. Mr. Foresteire would like for Mr. Kergo in the future to hire people that work closer to us if possible. Also discussed were payments to Attorney Gilman from the years 2015 and 2016.

To consider any other business the Board of Commissioners might introduce.

A meeting is tentatively scheduled for April 25, 2017 at 5:30 P.M.

VI. **Adjournment**

Motion made by Mr. Foresteire and seconded by Mr. Barrett to adjourn the meeting at 5:45 p.m. Voice approved.

Respectfully submitted,

Stephen Kergo
Interim Executive Director