

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF COMMISSIONERS OF THE
EVERETT HOUSING AUTHORITY**

**TUESDAY, JANUARY 22, 2019 AT 5:30 PM
393 FERRY STREET, EVERETT, MASSACHUSETTS**

I. Roll Call

The Chairman asked the Secretary to call the Roll:

Present: Mr. Puleo, Mr. Colameta, Mr. Foresteire, Mr. Barrett and Mr. Norton

Absent: None

Others: Stephen Kergo, Executive Director, Francis J. LaRovere, III, Legal Counsel, Joseph Dorney, Maintenance Supervisor, Michele Senibaldi, Administrative Assistant and Paul Chivaroli along with his Kim Reid from P.R.C Inspections of Marshfield, MA.

II. Minutes: Motion made by Mr. Foresteire and seconded by Mr. Barrett to accept the minutes of the regular meeting on December 27, 2018. Voice approved.

III. Director's Report

In addition to the previously submitted written Executive Director's Report, the following information was provided.

Mr. Kergo informed the Board that the he will be meeting with DHCD Engineers to review the Glendale Tower Elevator Project. Mr. Colameta asked how long the elevators would be shut down. Mr. Kergo explained that he isn't sure but will know more after he meets with the engineers, which is scheduled for the beginning of February. However, they would only be working on one elevator at a time, both elevators should not be shut down at the same time.

Mr. Kergo also let the Board know that he spoke with CBI Engineering regarding the Gutter and Down spout project at North Everett and that the contract amount was agreed upon, he will be signing a contract and going forward with that project.

Mr. Kergo also commented on the Government shut-down, and just wanted to let the Board know that we are all set for January and February's HAP payments to Landlords. However, not sure about March depends on how long the shut-down lasts. Mr. Foresteire asked how it would work if landlords are not getting their checks. Mr. Kergo explained the landlord would have the right to move ahead with an eviction of a participant.

Mr. Kergo also mentioned that he spoke with a Michelle Kerrigan from EHS Special Education Department regarding an Internship for 2 individuals for a couple of hours and a couple of days per week all semester. Mr. Puleo asked if there would be any concerns with Human Resources if the individuals worked here on a volunteer basis, and Mr. Kergo said no that it should be fine, but will check with DHCD.

Mr. Kergo also let the Board know that negotiations for the Maintenance Staff would be starting soon and we should maybe think about having 2 Board members on the Bargaining team.

Motion made by Mr. Barrett and seconded by Mr. Foresteire to accept the Executive Director's Report, Voice approved.

IV. Old Business:

V. New Business:

A. Mr. Chiavaroli and Kim Reid from P.R.C. Inspections introduced themselves to the Board.

Motion made by Mr. Foresteire and seconded by Mr. Colameta to approve **Resolution No. 2019-04**; the Harvey Classic window as a proprietary item in connection with the Duncan Road Window Replacement Project #09367 this determination is based on EHA's efforts to match like products for continuity within its developments.

The Chairman asked the Secretary to call the roll:

-Mr. Colameta, Yes
-Mr. Foresteire, Yes

-Mr. Barrett, Yes
-Mr. Norton, Yes

-Mr. Puleo, Yes
5 yeas, 0 nays

A Board Member had a few questions on the accounts payable report, and the budget comparative regarding utilities, discussion followed.

To consider any other business the Board of Commissioners might introduce.

A Regular meeting is tentatively scheduled for **February 26, 2019** at **5:30 P.M.**

VI. Adjournment

Motion made by Mr. Foresteire and seconded by Mr. Barrett to adjourn the meeting at 6:09 p.m.
Voice approved.

Respectfully submitted,
Stephen Kergo
Executive Director