

**THE MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF
THE EVERETT HOUSING AUTHORITY**

**Tuesday October 5, 2021 AT 5:00 PM
393 FERRY STREET, EVERETT, MASSACHUSETTS**

I. Roll Call: The Chairman asked the Secretary to call the Roll:

Present: Philip Colameta, John Barrett, Robert Norton,

Absent: Dominic Puleo

Others: Stephen Kergo, Executive Director, Francis J. LaRovere III, Legal Counsel, R Michelle Gouveia, Public Housing, Chris Giarratana Maintenance Director

II. Minutes: Motion made by Mr. Barrett and second by Mr. Norton to accept the minutes of the regular meeting of Tuesday August 31, 2021. Voice approved.

III. Director's Report:

In addition to the written Executive Director's Report, Mr. Kergo mentioned that he had spoken with Julius the City's Engineer and was informed that the City will be placing a "Speed Table" in place of the speedbumps at Whittier Drive. The date was yet to be determine.

Mr. Kergo also informed the Board that the Generator project at Glendale Towers will be moving forward. Chris Giarratana and Mr. Kergo had decided that the generator project was more urgent then the Roof project at Duncan Road. The revision was made to our CIP so that this project can start this fiscal year. Mr. Kergo is waiting on the DHCD's approval.

Mr. Kergo also mentioned that EHA has placed an ad for Rooftop Antenna Space. The bid opening is not until November 18, 2021.

Mr. Kergo also mentioned that Mr. Puleo has met with the City regarding how to fund the legacy cost for the WIFI at the Glendale Towers.

Motion made Mr. Barrett and seconded by Mr. Norton to accept the Directors Report, Voice approved.

IV. Old Business:

V. New Business:

A. Resolution 2021-32: To approve the recommendation of the Executive Director for the filling of the Public Housing Coordinator position.

Motion made by Mr. Barrett and seconded by Mr. Norton to approve **Resolution 2021-32:** To approve the recommendation of the Executive Director for the filling of the Public Housing Coordinator position with Stephanie Santos.

The Chairman asked the Secretary to call the roll:

-Mr. Barrett, Yes

- Mr. Norton, Yes

-Mr. Colameta, Yes

3 yeas, 0 nays

B. Resolution 2021-33: To approve and authorized the Executive Director to enter into a Construction Contract with the lowest responsive bidder for the North Everett/ Whittier Drive Building Basement Access project.

Motion made by Mr. Barrett and seconded by Mr. Norton to approve **Resolution 2021-33:** To approve and authorized the Executive Director to enter into a Construction Contract with the lowest responsive bidder for the North Everett/ Whittier Drive Building Basement Access project, Aldo Construction, for a total amount of Forty-Seven Thousand Dollars (\$47,000.00).

The Chairman asked the Secretary to call the roll:

-Mr. Barrett, Yes

- Mr. Norton, Yes

-Mr. Colameta, Yes

3 yeas, 0 nays

F. **Discussion:** North Everett / Golden Age Circle Supportive Services Contract (MVES).

Motion made by Mr. Barrett and Seconded by Mr. Norton to table **Discussion:** North Everett / Golden Age Circle Supportive Services Contract (MVES).

The Chairman asked the Secretary to call the roll:

-Mr. Barrett, Yes

- Mr. Norton, Yes

-Mr. Colameta, Yes

3 yeas, 0 nays

Discussion:

Mr. Colameta asked if the Director to clarify the maintenance facility garage project. Mr. Kergo explained that the architect was asked to review EHA site plans to see where a four-bay garage could fit. The attached plans show these locations. Discussion followed. Mr. Kergo state he will follow up with a memo to the board on couple of option.

Next Meeting is scheduled for **Tuesday October 26, 2021** at **5:00 pm.**

Adjournment

Motion made Mr. Barrett seconded by Mr. Norton to adjourn the meeting at 5:29 p.m., Voice approved.

Respectfully Submitted,

Stephen Kergo
Executive Director