

**THE MINUTES OF THE REGULAR MEETING OF THE BOARD OF
COMMISSIONERS OF THE
EVERETT HOUSING AUTHORITY**

**Thursday May 26, 2022 AT 5:00 PM
393 FERRY STREET, EVERETT, MASSACHUSETTS**

- I. Roll Call:** The Chairman asked the Secretary to call the Roll:
Present: Dominic Puleo, John Barrett, Robert Norton
Absent: Philip Colameta
Others: Stephen Kergo, Executive Director, Roberta Correale, Assistant Director, Francis J. LaRovere III, Legal Counsel and Chris Giarrantana, Maintenance Director
- II. Minutes:** Motion made by Mr. Barrett and seconded by Mr. Norton to accept the minutes of the regular meeting Wednesday April 27, 2022. Voice approved.
- III. Director's Report:**
In addition to the written Director's Report, Mr. Kergo, informed the Board that Michelle Cataldo will be leaving her position at the EHA effective June 17, 2022 and he will start advertising for the Public Housing Supervisor position in June.
Motion made by Mr. Barrett and seconded by Mr. Norton to accept the Executive Director's Report, Voice Approved.
- IV. Old Business:**
- V. New Business:**
- A. Resolution 2022-18:** To approve and adopt the Language Access Plan, effective June 1, 2022.

Motion made by Mr. Barrett and seconded by Mr. Norton to accept **Resolution 2022-18:** To approve and adopt the Language Access Plan, effective June 1, 2022.
Chairman asked the Secretary to call the roll:
-Mr. Barrett, Yes -Mr. Norton, Yes
-Mr. Puleo, Yes
3 Yeas, 0 Nays
- B. Resolution 2022-19:** To approve and adopt the Reasonable Accommodation Policy, effective June 1, 2022.

Motion Made Mr. Barrett and seconded by Mr. Norton to accept **Resolution 2022-19:** To approve and adopt the Reasonable Accommodation Policy, effective June 1, 2022.
Chairman asked the Secretary to call the roll:
-Mr. Barrett, Yes -Mr. Norton, Yes
-Mr. Puleo, Yes
3 Yeas, 0 Nays

C. **Resolution 2022-20**: To approve the lowest responsive bidder for FISH No. 093088 Kitchen Cabinet and Sink Replacement Project.

Motion made by Mr. Barrett and seconded by Mr. Norton to referred **Resolution 2022-20**: approve the lowest responsive bidder for FISH No. 093088 Kitchen Cabinet and Sink Replacement Project, back to Sponsor, Voice approve.

VI. Discussion:

Mr. Puleo asked how the residents will be informed about the new policy's Mr. Kergo stated that the polices would be on the EHA Website.

Next meeting Scheduled for **Wednesday June 22, 2022** at **5:00pm**.

Adjournment

Motion made by Mr. Colameta and seconded by Mr. Barrett to adjourn the meeting at 5:10pm

Respectfully Submitted,

Stephen Kergo
Executive Director