

**THE MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF
THE EVERETT HOUSING AUTHORITY**

**Wednesday October 26, 2022 AT 5:00 PM
393 FERRY STREET, EVERETT, MASSACHUSETTS**

- I. Roll Call:** The Chairman asked the Secretary to call the Roll:
Present: Dominic Puleo, Philip Colameta, Robert Norton, John Barrett
Absent: None
Others: Stephen Kergo, Executive Director, Francis J. LaRovere III Legal Counsel and Chris Giarratana Maintenance Director, Roberta Correale, Assistant Director
- II. Minutes:** Motion made by Mr. Barrett and seconded by Mr. Norton to accept the minutes of the regular meeting Wednesday September 21, 2022. Voice approved.

III. Director's Report:

Mr. Kergo mentioned that he planned on switching a Formula Funding funded Project to an Operating Reserve funding to assist in reducing reserves. He noted that the formula funding would not be lost, it would simply move to a later project. project using operating reserves

IV. Old Business:

Discussion: To discuss a possible pet policy for the family developments.

Motion made by Mr. Colameta and Seconded by Mr. Norton to refer the matter back to sponsor.

Voice Approved.

V. New Business:

- A. Resolution 2022-27:** To accept the Executive Director's recommendation for the promotion of Melvin Fiore to Maintenance Mechanic Aide.

Motion made by Mr. Barrett and Seconded by Mr. Norton to accept **Resolution 2022-27:** To accept the Executive Director's recommendation for the promotion of Melvin Fiore to Maintenance Mechanic Aide.

The Chairman asked the Secretary to call the roll:

-Mr. Colameta, Yes -Mr. Puleo, Yes -Mr. Barrett -Mr. Norton Yes

4 yeas, 0 nays

- B. Resolution 2022-31:** To approve and authorize the Executive Director to execute a Contract for Audit Services to the lowest responsive bidder, Marcum Accountants Advisors for FY22, 23 & 24 for the amount of Seventy-Two Thousand, One Hundred Twenty Dollars an and Zero Cents (\$72,120).

Mr. Puleo raised a question concerning the restriction on using the same company for a certain number of years. Mr. Kergo explained that the restriction applies to the States AUP audit and that Marcum would "sub-out" that portion of the Audit.

Motion made by Mr. Colameta and Seconded by Mr. Barrett to accept **Resolution 2022-31**: To approve and authorize the Executive Director to execute a Contract for Audit Services to the lowest responsive bidder, Marcum Accountants Advisors for FY22, 23 & 24 for the amount of Seventy-Two Thousand, One Hundred Twenty Dollars and Zero Cents (\$72,120).

The Chairman asked the Secretary to call the roll:

Mr. Colameta, Yes -Mr. Puleo, Yes -Mr. Barrett -Mr. Norton Yes

4 yeas, 0 nays

- C. **Resolution 2022-32**: To approve and authorize the Executive Director to apply for the Resident Service Coordinators, Notice of Funding Availability and to accept the Job Description associated with same.

Motion made by Mr. Colameta and Seconded by Mr. Norton to accept **Resolution 2022-32**: To approve and authorize the Executive Director to apply for the Resident Service Coordinators, Notice of Funding Availability and to accept the Job Description associated with same

The Chairman asked the Secretary to call the roll:

Mr. Colameta, Yes -Mr. Puleo, Yes -Mr. Barrett -Mr. Norton Yes

4 yeas, 0 nays

VI. **Discussion:**

Next meeting scheduled for **Tuesday November 23, 2022** at **5:00pm**.

Adjournment:

Motion made by Mr. Colameta and Seconded by Mr. Norton to adjourn the meeting at 5:25pm.
Voice Approved.

Respectfully Submitted,

Stephen Kergo
Executive Director