

**THE MINUTES OF THE ANNUAL MEETING OF THE BOARD OF COMMISSIONERS OF
THE EVERETT HOUSING AUTHORITY**

**Wednesday March 22, 2023 AT 5:00 PM
393 FERRY STREET, EVERETT, MASSACHUSETTS**

I. Roll Call: The Chairman asked the Secretary to call the Roll:

Present: Dominic Puleo, Philip Colameta, Robert Norton and John Barrett

Absent: None

Others: Executive Director Stephen Kergo, Legal Counsel Francis J. LaRovere III, Assistant Director Roberta Correale, Maintenance Director Chris Giarratana, and Public Housing Supervisor Nicole Dipierro.

II. Minutes: Motion made by Mr. Barrett and seconded by Mr. Colameta to accept the minutes of the regular meeting of February 28, 2023. Voice approved.

III. Director's Report:

The Director informed the board that we would soon be going out to bid for pricing on our Basement Fire Panel upgrades at the Whittier Drive site. This work will be the final phase in upgrading the basements to make them safer for workers and allow us to use as storage. The Director informed the Board that EHA received the Resident Service Coordinator Grant that we had applied for late in the fall. We will soon be starting our search to fill the position. With today's job climate we see this as a challenge. The Board offered thoughts.

Motion made by Mr. Barrett and seconded by Mr. Colameta to accept the Executive Director's Reporting. Voice approved

IV. Old Business: None

V. New Business:

A. Resolution 2023-07: To approve and authorize the Executive Director to sign the Certificate of Substantial Completion with a substantial completion date of February 23, 2023 for the Basement Fire Doors FISH No. 093091.

Motion made by Mr. Colameta and seconded by Mr. Barrett to approve Resolution 2023-07: To approve and authorize the Executive Director to sign the Certificate of Substantial Completion with a substantial completion date of February 23, 2023 for the Basement Fire Doors FISH No. 093091.

Mr. Colameta, Yes -Mr. Puleo, Yes -Mr. Barrett, Yes -Mr. Norton, Yes

4 years, 0 days

B. Resolution 2023-08: To approve and authorize the Executive Director to sign the Certificate of Final Completion with Release of Retainage in the amount of Three Thousand, Eight Hundred Seventy-Six Dollars and Ten Cents (\$3,876.10) for the Basement Fire Doors FISH No. 093091.

Motion made by Mr. Colameta and seconded by Mr. Norton to accept Resolution 2023-08: To approve and authorize the Executive Director to sign the Certificate of Final Completion with Release of Retainage in the amount of Three Thousand, Eight Hundred Seventy-Six Dollars and Ten Cents (\$3,876.10) for the Basement Fire Doors FISH No. 093091.

Mr. Colameta, Yes -Mr. Puleo, Yes -Mr. Barrett, Yes -Mr. Norton, Yes

4 years, 0 days

C. **Resolution 2023-09:** To approve and authorize the Executive Director to enter into a three (3) year Task Order Agreement for Plumbing services with Robert W. Irvine & Sons, Inc., not to exceed a total expense of \$49,900 Dollars (\$49,900).

Motion made by Mr. Colameta and seconded by Mr. Barrett to accept Resolution 2023-09 to approve and authorize the Executive Director to enter into a three (3) year Task Order Agreement for Plumbing services with Robert W. Irvine & Sons, Inc., not to exceed a total expense of \$49,900 Dollars (\$49,900).

-Mr. Colameta, Yes -Mr. Puleo, Yes -Mr. Barrett, Yes -Mr. Norton, Yes

4yeas, 0 nays

A. **Discussion:** on the possibility of EHA becoming an issuing Agency for the Alternative Housing Voucher Program.

Discussion followed. Board suggested to bring issue up under new business in April.

B. **Discussion (Executive Session):** The proposed settlement of a HUD Discrimination case.

Executive Director explained that there was no settlement to present to the Board, at this time.

C. **Election of Officers:**

Chairman opened the meeting for nominations; Mr. Colameta made a motion to recommend a slate of officers as the Board of Commissioners is currently constituted, noted below, the motion was seconded by Mr. Barrett:

The Director read aloud each name and office; each member accepted.

Mr. Puleo – Chairman

-Mr. Colameta, Yes -Mr. Barrett, Yes - Mr. Norton, Yes -Mr. Puleo, Abstain

3yeas, 0 nays, 1 abstained

Mr. Colameta - Vice Chairman

Mr. Colameta, Yes -Mr. Barrett, Yes - Mr. Norton, Yes -Mr. Puleo, Yes

4yeas, 0 nays

Mr. Barrett, Treasure

Mr. Colameta, Yes -Mr. Barrett, Yes - Mr. Norton, Yes -Mr. Puleo, Yes

4yeas, 0 nays

Mr. Norton Vice Treasure

Mr. Colameta, Yes -Mr. Barrett, Yes - Mr. Norton, Yes -Mr. Puleo, Yes

3yeas, 0 nays

Next meeting scheduled for **Wednesday April 26, 2023** at **5:00pm.**

Adjournment: Motion made by Mr. Colameta and Seconded by Mr. Norton to adjourn the meeting at 5:40pm. Voice Approved.

Respectfully Submitted,

Stephen Kergo

Stephen Kergo
Executive Director