

**THE MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF
THE EVERETT HOUSING AUTHORITY**

**Wednesday April 26, 2023 AT 5:00 PM
393 FERRY STREET, EVERETT, MASSACHUSETTS**

I. Roll Call: The Chairman asked the Secretary to call the Roll:

Present: Dominic Puleo, Philip Colameta, Robert Norton and John Barrett

Absent: None

Others: Executive Director Stephen Kergo, Legal Counsel Francis J. LaRovere III, Assistant Director Roberta Correale, Maintenance Director Chris Giarratana, and Public Housing Supervisor Nicole Dipierro.

II. Minutes: Motion made by Mr. Barrett and seconded by Mr. Colameta to accept the minutes of the regular meeting of March 22, 2023. **Voice approved.**

III. Director's Report:

The Director informed the members hat Chris Giarratana and he were thinking about purchasing a new maintenance truck. Was wondering if the Board had any objections to such a purchase. Mr. Puleo asked if it was previously budgeted for, Mr. Kergo stated that it had not. Mr. Kergo also mentioned that the engineer on the Lateral Conductors project had not heard back from the utility, Mr. Kergo put him in touch with a city hall contact to try to expedite the matter. Mr. Kergo mentioned there was a slight delay/postponement on the North Everett Fire Alarm Panel project because of a bidder's question

It was mentioned that the Maintenance Aide and the Resident Service Coordinator positions were sent to the City's Diversity Director in hopes of finding potential candidates. We received several responses to look into. Mr. Puleo inquired about the Cherry Street Paving Project that the Director had mentioned in his written report. Mr. Kergo explained it is a small ADA project that was in our CIP.

Motion made by Mr. Barrett and seconded by Mr. Norton to accept the Executive Director's Reporting. **Voice approved.**

IV. Old Business: None

V. New Business:

A. Resolution 2023-10: To approve and authorize Budget Revision #1 for the 400-1 Operating Budget.

Motion made by Mr. Colameta and seconded by Mr. Barrett to Refer Back to Sponsor **Resolution 2023-10** and **Resolution 2023-12:**

Voice Approved.

B. Resolution 2023-11: To approve and authorize the Department of Housing and Community Development annual Wage Match procedures.

Motion made by Mr. Colameta and seconded by Mr. Norton to approve Resolution 2023-11: To approve and authorize the Department of Housing and Community Development annual Wage Match procedures.

Mr. Colameta, Yes -Mr. Puleo, Yes -Mr. Barrett, Yes -Mr. Norton, Yes

4 yeas, 0 nays

- C. **Resolution 2023-12:** To accept and authorize the Executive Director to enter into a construction contract with the lowest responsible bidder for the North Everett Basement Fire Alarm Project.

See Item A above. Resolution 2023-12 was referred back to sponsor.

- D. **Resolution 2023-13:** To approve and authorize Change Order No. 1 for the Cherry Street Screen Door Replacement project, FISH #093087 with Aegean Builders; and subject to the review and Approval of the Department of Housing and Community Development.

Motion made by Mr. Colameta and seconded by Mr. Barrett to approve Resolution 2023-13: To approve and authorize Change Order No. 1 for the Cherry Street Screen Door Replacement project, FISH #093087 with Aegean Builders; and subject to the review and Approval of the Department of Housing and Community Development.

Mr. Colameta, Yes -Mr. Puleo, Yes -Mr. Barrett, Yes -Mr. Norton, Yes

4 yeas, 0 nays

- E. **Resolution 2023-14:** To approve and authorize the Executive Director to declare as surplus inventory and dispose of as needed One (1) 2008 Ford F250 Pick-up VIN No. 1FTNF21528EC13590.

Motion made by Mr. Colameta and seconded by Mr. Barrett to approve Resolution 2023-14: To approve and authorize the Executive Director to declare as surplus inventory and dispose of as needed One (1) 2008 Ford F250 Pick-up VIN No. 1FTNF21528EC13590

Mr. Colameta, Yes -Mr. Puleo, Yes -Mr. Barrett, Yes -Mr. Norton, Yes

4 yeas, 0 nays

Next meeting scheduled for **Wednesday May 23, 2023** at **5:00pm.**

Adjournment: Motion made by Mr. Colameta and Seconded by Mr. Barrett to adjourn the meeting at 5:20pm. **Voice Approved.**

Respectfully Submitted,

Stephen Kergo

Stephen Kergo
Executive Director