

**THE MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF
THE EVERETT HOUSING AUTHORITY**

**Tuesday May 23, 2023 AT 5:00 PM
393 FERRY STREET, EVERETT, MASSACHUSETTS**

- I. Roll Call:** The Chairman asked the Secretary to call the Roll:

Present: Dominic Puleo, Philip Colameta, Robert Norton and John Barrett

Absent: None

Others: Executive Director Stephen Kergo, Legal Counsel Francis J. LaRovere III, Assistant Director Roberta Correale, Maintenance Director Chris Giarratana, and Public Housing Supervisor Nicole Dipierro.

- II. Minutes:** Motion made by Mr. Barrett and seconded by Mr. Norton to accept the minutes of the regular meeting of April 26, 2023. **Voice approved.**

- III. Director's Report:**

The Executive Director summarized a meeting that he had had with Councilman Darren Costa. The meeting went well, as the two discussed the possibility of the EHA looking into possibly redeveloping one of our properties and Mr. Costa assistance in the matter. They also discussed trash disposal issues at the North Everett site.

Mr. Kergo also noted that Engineer Gary Nangle has not had luck getting National Grid to move our Lateral Conductors project forward and he asked that the Board reach out to him with any options to have the City assist.

Motion made by Mr. Colameta and seconded by Mr. Norton to accept the Executive Director's Reporting. **Voice approved.**

- IV. Old Business:** None

- V. New Business:**

- A. Resolution 2023-15:** To accept and authorize the Executive Director to enter into a construction contract in the amount of Thirteen Thousand, Eight Hundred Eleven Dollars and Seventy-Five Cents (\$13,811.75) with Sounder Systems, Inc. of Pembroke, MA the lowest responsible bidder for the North Everett Basement Fire Alarm Project.

Motion made by Mr. Barrett and seconded by Mr. Barrett to accept **Resolution 2023-15:** To accept and authorize the Executive Director to enter into a construction contract in the amount of Thirteen Thousand, Eight Hundred Eleven Dollars and Seventy-Five Cents (\$13,811.75) with Sounder Systems, Inc. of Pembroke, MA the lowest responsible bidder for the North Everett Basement Fire Alarm Project.

Mr. Colameta, Yes -Mr. Puleo, Yes -Mr. Barrett, Yes -Mr. Norton, Yes

4 yeas, 0 nays

- B. Resolution 2023-16:** To approve and authorize the Executive Director's recommendation for the filling of the Maintenance Aide position with Marcus Wallace.

Motion made by Mr. Barrett and seconded by Mr. Norton to approve Resolution 2023-16: To approve and authorize the Executive Director's recommendation for the filling of the Maintenance Aide position with Marcus Wallace.

Mr. Colameta, Yes -Mr. Puleo, Yes -Mr. Barrett, Yes -Mr. Norton, Yes

4 yeas, 0 nays

- C. **Resolution 2023-17:** To approve and authorize the Executive Director's recommendation for the filling of the part-time Resident Service Coordinator position.

Motion made by Mr. Colameta and seconded by Mr. Norton to approve Resolution 2023-17: To approve and authorize the Executive Director's recommendation for the filling of the part-time Resident Service Coordinator position with Ana Maria Velasquez.

Mr. Colameta, Yes -Mr. Puleo, Yes -Mr. Barrett, Yes -Mr. Norton, Yes

4 yeas, 0 nays

- D. **Resolution 2023-18:** To approve and authorize the writing-off of Ch. 667-C Tenant Accounts Receivables, effective as of April 30, 2023 in the total amount of Eleven Thousand One Hundred Eighty-Four Dollars, (\$11,184.00).

Motion made by Mr. Barrett and seconded by Mr. Norton to approve Resolution 2023-18: To approve and authorize the writing-off of Ch. 667-C Tenant Accounts Receivables, effective as of April 30, 2023 in the total amount of Eleven Thousand One Hundred Eighty-Four Dollars, (\$11,184.00).

Mr. Colameta, Yes -Mr. Puleo, Yes -Mr. Barrett, Yes -Mr. Norton, Yes

4 yeas, 0 nays

- E. **Resolution 2023-19:** To approve and authorize the writing-off of Ch. 200-C Tenant Accounts Receivables, effective April 30, 2023 in the total amount of Six Thousand One Hundred Sixty -Two Dollars, (\$6,162.00).

Motion made by Mr. Colameta and seconded by Mr. Norton to approve Resolution 2023-19: To approve and authorize the writing-off of Ch. 200-C Tenant Accounts Receivables, effective April 30, 2023 in the total amount of Six Thousand One Hundred Sixty -Two Dollars, (\$6,162.00).

Mr. Colameta, Yes -Mr. Puleo, Yes -Mr. Barrett, Yes -Mr. Norton, Yes

4 yeas, 0 nays

Next meeting scheduled for **Wednesday June 21, 2023** at **5:00pm.**

Adjournment: Motion made by Mr. Colameta and Seconded by Mr. Barrett to adjourn the meeting at 5:20pm. **Voice Approved.**

Respectfully Submitted,

Stephen Kergo

Stephen Kergo
Executive Director