

**THE MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF
THE EVERETT HOUSING AUTHORITY**

**Wednesday September 27, 2023 AT 5:00 PM
393 FERRY STREET, EVERETT, MASSACHUSETTS**

I. Roll Call: The Chairman asked the Secretary to call the Roll:

Present: Dominic Puleo, Philip Colameta, Damain Allen and Robert Norton

Absent: John Barrett

Others: Executive Director Stephen Kergo, Legal Counsel Francis J. LaRovere III, Assistant Director Roberta Correale, Maintenance Director Chris Giarratana and Public Housing Supervisor Nicole Dipierro

II. Minutes: Motion made by Mr. Colameta and seconded by Mr. Norton to accept the minutes of the regular meeting of August 30, 2023. **Voice approved.**

III. Director's Report:

The Executive Director in addition to his written agreement noted that the EHA is now an administer of the Alternative Housing Voucher Program (AHVP) and that we will be receiving 12 AHVP vouchers. He explained that young disabled applicants will be assisted by this program. Explained that there is a lottery going on and that EHA is spreading the word about the lottery. Also, EOHLC will start doing screening for applicants requesting a priority. Discussion followed.

Motion made by Mr. Colameta and seconded by Mr. Norton to accept the Executive Director's Reporting. **Voice approved.**

IV. Old Business: None

V. New Business:

Resolution 2023-33: To approve and authorize the Executive Director to execute the Certificate of Final Completion with Aegean Builders with a final payment of Seventeen Thousand Three Dollars and Twelve Cents (17,003.12) for the Cherry St (200/3) Screen Door Replacement Project FISH No. 093087; subject to the review and approval of the Executive Office of Housing and Livable Communities.

Motion made by Mr. Colameta and Seconded by Mr. Norton to approve
Resolution 2023-33: To approve and authorize the Executive Director to execute the Certificate of Final Completion with Aegean Builders with a final payment of Seventeen Thousand Three Dollars and Twelve Cents (17,003.12) for the Cherry St (200/3) Screen Door Replacement Project FISH No. 093087; subject to the review and approval of the Executive Office of Housing and Livable Communities.

Mr. Colameta, Yes -Mr. Puleo, Yes -Mr. Allen, Yes -Mr. Norton, Yes

4 years, 0 days

Resolution 2023-34: To approve and authorize the Executive Director to enter into a Design Consultant Contract with *Reverse Architecture* for the Ceiling Removal and Replacement at North Everett/Whittier Drive (667-1A) FISH Project #093097 for a total amount of Thirty- Nine Thousand, Five Hundred Dollars (\$39,500.00); subject to the review and approval of the Executive Office of Housing and Livable Communities.

Motion made by Mr. Colameta and Seconded by Mr. Norton to approve **Resolution 2023-34**: To approve and authorize the Executive Director to enter into a Design Consultant Contract with *Reverse Architecture* for the Ceiling Removal and Replacement at North Everett/Whittier Drive (667-1A) FISH Project #093097 for a total amount of Thirty- Nine Thousand, Five Hundred Dollars (\$39,500.00); subject to the review and approval of the Executive Office of Housing and Livable Communities.

Mr. Colameta, Yes -Mr. Puleo, Yes -Mr. Allen, Yes -Mr. Norton, Yes

4 years, 0 nays

Resolution 2023-35: To approve and authorize the Everett Housing Authority's Criminal Offender Record Information (CORI) Policy.

Motion made by Mr. Colameta and Seconded by Mr. Norton to approve **Resolution 2023-35**: To approve and authorize the Everett Housing Authority's Criminal Offender Record Information (CORI) Policy.

Mr. Colameta, Yes -Mr. Puleo, Yes -Mr. Allen, Yes -Mr. Norton, Yes

4 years, 0 nays

Next meeting scheduled for **Thursday October 19, 2023** at **5:00pm**.

Adjournment: Motion made by Mr. Colameta and Seconded by Mr. Norton to adjourn the meeting at 5:30pm. **Voice Approved.**

Respectfully Submitted,

Stephen Kergo

Stephen Kergo
Executive Director